

Minutes, Kimberley Public Library Board Meeting

May 28, 2024

4:10pm call to order

Minutes: Greg

Present: Greg Bradley, Joanne Warholik, Bob Gilchrist, Keith Nicholas, Dan Moe, Tegan Madge

Regrets: Ariane Brunet, Jason McBain

Accept Minutes: Motion to accept minutes of May 7, 2024.

Motion: Bob, Seconded: Keith; carried.

Reports

Treasurer: Jo submitted a written report including the April financials prior to the meeting. Request was made to modify column to the *Budget vs. Actuals 2024* report that would reflect % of Total Annual budget (rather than prorated) for each line item.

Motion: Accept the receipt of the KPL Financial Report covering the period through April 30, 2024.

Motion: Jo, Seconded: Dan, carried.

KLF: Dan attended the recent KLF meetings in Nakusp including breakout meetings regarding KLF direction and operations and a human rights presentation.

Director: Tegan provided several updates to the Board, including:

- Ongoing projects include finalizing provincial SOFI report, policy manual creation and ensuring core requirements are addressed as a priority, and staff performance reviews.
- People counters being researched to better track facility usage.
- The design of book drop is being looked at to address problems with books getting stuck and blocking additional use.
- Boards as Employers (part 2) virtual training session upcoming on June 4.
- Upcoming hiring for a casual position as well as a potential position for marketing/PR and tech help.
- Attended the recent KLF LDAG meeting in Nakusp.
- KLF fall general meeting will be held in Kimberley, dates TBC.
- In order to allow for a complete weeding of the collection Library hours may be adjusted or the library closed for a day or two in the next couple of months.

New Business

- Provincial statistics report has been submitted, SOFI pending and will be submitted soon, Tegan just needs some additional information that will be provided by bookkeeper.
- New staff wage rates per collective agreement will be applied beginning June 1.

Motion: That exempt staff salary rate be adjusted at the same percentage rate (5%) as the June 1, 2024 unionized staff adjustment and will likewise be applied beginning June 1.

Motion: Greg, Seconded: Bob, carried.

Meeting adjourned:

5:05pm; Motion: Bob, Seconded: Keith; carried.

Next meeting: September 24, 2024 at 4pm