

Minutes, Kimberley Public Library Board Meeting
November 23, 2023
4:05pm call to order

Minutes: Greg

Present: Greg Bradley, Dan Moe, Liz Kranabetter, Joanne Warholik, Jason McBain
Tegan Madge

Regrets: None

Accept Minutes: Motion to accept minutes of October 26, 2023.

Motion: Jo, Seconded: Jason; carried.

Reports

Friends: Tegan, Liz and Greg attended the volunteer appreciation earlier this month and accepted the Friend's grant. We also were given the opportunity to promote the recruitment of Board members and left some printed information for the volunteers to review.

Treasurer: Jo submitted a written report including the October financials prior to the meeting.

Motion: Accept the receipt of the KPL Financial Report covering the period through October 31, 2023.

Motion: Jo, Seconded: Jason, carried.

Director: Tegan provided updates to the Board on several ongoing program initiatives and projects including:

- Library month promotion with the Library Card promotional discount at local businesses was well received. Businesses reported 162 cards were shown during the promotion.
- The Halloween Haunted Library was a great success with over 400 visitors coming into the library. Excellent feedback from the community and a definite repeat for next year.
- Renovations and furniture purchases for staff work areas is proceeding. This will result in more effective work areas for staff but will remove the small meeting room from public booking availability.
- Window tinting is going to proceed as scheduled as window replacement is not anticipated for some time.
- Policy review and updates will be an ongoing task for the upcoming year.

New Business

Term Deposit

Per the October 5 Board resolution, we have transferred \$100,000.00 from the provincial grant received in March to a "Kootenay Saver" term deposit at Kootenay Savings Credit Union that will earn us a higher rate of interest.

Library Board Recruitment

Some interest from community members has been expressed. City should be posting notice of recruitment shortly.

Vandalism

There have been a number of incidents of book vandalism (writing inappropriate comments within the book) as well as some incidents of vandalism in the washrooms (blocking of sink drain and leaving water running). Locks may be required to be installed on the washroom exterior doors if incidents like this continue.

Christmas Party

Staff and Board get together and dinner December 10, 6:30pm at Biscuit.

Budget Planning

Discussion about some priorities for 2024 budget. Greg, Jo and Tegan to meet and prepare draft of budget.

Appointment of Auditor

Motion – That the Kimberley Public Library Board appoint BDO Canada LLP as its auditor for fiscal years 2023 to 2027 per the terms and conditions of the agreement letter dated November 22, 2023.

Motion: Greg, Seconded: Jo; carried.

Meeting adjourned:

5:05pm; Motion: Greg, Seconded: Liz; carried.

Next meeting: January 25, 2024 at 4pm