

Minutes, Kimberley Public Library Board Meeting

October 5, 2023

4:05pm call to order

Minutes: Greg

Present: Greg Bradley, Dan Moe, Joanne Warholik, Jason McBain, Tegan Madge

Regrets: Liz Kranabetter

Accept Minutes: Motion to accept minutes of June 22, 2023.

Motion: Jo, Seconded: Greg; carried.

Reports

KLF: Dan reported updates from the KLF including that the federations financial position is good and that the consortium purchasing initiative will be continuing

Friends: Grant report to the Friends was submitted by Tegan. The Friends will also be holding a volunteer appreciation tea on November 7, more information to follow.

Director: Tegan provided updates to the Board on several ongoing program initiatives and projects including:

- Books for Babies in conjunction with CBAL and Health Centre
- Bookmark contest
- Halloween Haunted House
- Local business partnership to promote library during Library Month
- UV window tinting to prevent damage to books and materials
- Public computer and network upgrading plans
- Policy development and updating
- Staffing updates

New Business

Signing Authority

Signing authority for library accounts has been updated with Kootenay Savings Credit Union.

Term Deposit for Portion Of Cash Balance

With current interest rates, it is advisable for the library to move some of its cash balance to a term deposit account that generates better returns.

Motion: That \$100,000 be transferred to a "Kootenay Saver" Term Deposit with Kootenay Savings Credit Union.

Motion: Greg, Seconded: Jason; carried.

Payroll Schedule

Changes to current schedule per staff request with support from Bookkeeper.

Motion: That the payroll schedule for employees of Kimberley Public Library be changed to a biweekly schedule beginning with the first pay period of 2024.

Motion: Jo, Seconded: Jason; carried.

Director Probation Complete

With the Board's thanks and congratulations!

Motion: Effective July 31, 2023 Tegan Madge has completed the 90 day probation period as Director of the Kimberley Public Library.

Motion: Greg, Seconded: Jo; carried.

CBT Tech Grant

The final report for the CBT tech grant has been submitted and the remaining grant funds have been received. The Board thanks the Columbia Basin Trust for its ongoing support for the library.

Library Board Recruitment

The City usually posts the announcement for appointments to the Library Board in mid-November. To maintain an even number for the Board we are looking for 1, 3 or 5 new appointments. Board members are encouraged to solicit potential new members.

Meeting adjourned:

5:20pm; Motion: Greg, Seconded: Dan; carried.

Next meeting: October 26, 2023 at 4pm