

Minutes, Kimberley Public Library Board Meeting

October 27, 2022

4:05pm call to order

Minutes: Greg

Present: Greg Bradley, Dan Moe, Liz Kranabetter, Cathie Kearns, Jason McBain, Joanne Warholik, Margie Meakin

Regrets: None

Accept Minutes: Motion to accept minutes of September 22, 2022

Motion: Jason, Seconded: Jo, carried.

Reports

Director: Margie's KPI report was circulated to the Board in advance of the meeting. Status items discussed during meeting including the staffing need for a dedicated Library Technician position. The ongoing space challenges in the library are also a roadblock to the effective delivery of desired library programming.

Friends: Margie will be meeting with Board members from the Friends of the Kimberley Public Library next week to discuss upcoming initiatives.

KLF: Cathie reported on KLF discussions and circulated the KLF Highlights newsletter to the Board. Discussion items included provincial library funding levels, especially compared to Alberta funding levels which are substantially higher. Advocacy goal from BC public libraries for 2023 is \$23 million in library grant funding.

Treasurer: Jo submitted a written report including the September financials prior to the meeting.

Motion: Accept the receipt of the KPL Financial Report covering the period through September 30, 2022.

Motion: Jo, Seconded: Liz, carried.

New Business

Board Recruitment: Cathie's current term ends on December 31 and she will not be returning. Our thanks to Cathie for all her contributions over the past few years! The City will be soliciting applications for new Board members and we will also publicize at the library and through our contacts. Three new members would be ideal.

Provincial Grants: Reporting has been completed, special thanks to Margie, Jo and Louise at Bootleg Bookkeeping. Grant funding has been approved for this year.

Furniture Replacement (Insurance): Communications with City staff regarding the replacement of library furniture is ongoing.

Christmas Hours: With the way the calendar falls this year, some additional adjustments to holiday hours is necessary.

- Friday Dec 23 – Closing at 4pm (or earlier)
- Saturday Dec 24 – Closed
- Tuesday Dec 27 – Closed
- Saturday Dec 31 – Closed

Staff Training & Pro D: First aid training for staff is being arranged and the Board fully supports additional and ongoing training and professional development opportunities.

Cash Float: The current cash float is often not sufficient to cover petty cash needs. Effective immediately, the cash float will be adjusted to \$250.00.
Motion: Greg, Seconded: Cathie, carried.

Meeting adjourned:
5:15pm; Motion: Dan, Seconded: Jason, carried.

Next meeting: Thursday, November 24, 2022 at 4pm